

# Green Hope High School

# **PTSA**<sup>®</sup>

*everychild.onevoice.*<sup>®</sup>

## Code of Ethics and Conduct

A code of ethics is a set of guiding principles that act as a benchmark for professional behavior. It is a promise to adhere to the values we all share as PTA members.

As a PTA volunteer, I am subject to a code of ethics similar to that which binds the professional workplace. The personal conduct of the members of the PTA Board of Directors directly affects the image of the PTA.

**PTA board members will inspire others to recognize their own worth and potential.**

- Recognize that the chief function of the PTA is to serve the best interests of children and youth;
- Conduct all organizational and operational duties with professional competence, fairness, impartiality, honesty, efficiency, and effectiveness while demonstrating the highest standards of personal integrity;
- Understand and uphold the Mission, Purposes, Basic Policies of National PTA and NCPTA;
- Understand and uphold the Bylaws and Standing Rules of this PTA;
- Recognize that the president is the official spokesperson of the PTA;
- Acknowledge that the dignity of each individual is a right that needs to be recognized and protected by contributing to a board environment that is fair and democratic;
- Respect all members of the board, and refrain from comments, public and private, which defame the work or character of any board member;
- Respect the PTA and not make statements that will undermine the public confidence in the organization or damage its reputation;
- Empower others to lead and lead by example;
- Foster support for continuous learning through supportive partnerships;
- Maintain professional relationships which are free from vindictiveness and intimidation
- Provide a culture of high expectations for all;
- Refrain from using one's position for the personal financial gain of self, family, or personal friends.

**PTA board members will value all members and partners by displaying respect, fairness, honesty, integrity and support.**

- Ensure all board members and individuals receive direction and support;
- Respect the confidentiality of all information, both oral statements and written materials; Keep confidential matters confidential; Materials and statements designed to be shared with the membership are not considered confidential. Exercise discretion, sensitivity and sound judgment in discussing PTA matters, protecting all privileged or confidential information;
- Respect and support decisions adopted by the Board and made within the parameters of the Bylaws and *Robert's Rules of Order*. Disagreements with those decisions need to be brought before the PTA Board. Decisions deserve the respect and confidentiality of each member of the Board;
- Value contributions of others and avoid preferential treatment;
- Promote collegiality and recognize individual achievements;
- Work cohesively to gather and balance the input of all members regarding decisions affecting PTA;
- Recognize the diversity within the school community and value differences and similarities in people through actions and accountability. These differences and similarities include age, ethnicity, language and

- culture, economic status, educational background, gender, geographic location, marital status, mental ability, national origin, organizational position and tenure, parental status, physical ability, political philosophy, race, religion, sexual orientation and work experience (*From National PTA Diversity and Inclusion Policy*);
- Be knowledgeable about the diverse populations within the school system;
- Respect, value and embrace the culture of the diverse school communities;
- Nurture an atmosphere of trust and openness;
- Recognize and value the strengths and abilities of all board members and encourage and support their growth and leadership;
- Support and serve on committees to achieve the PTA mission.

**PTA will respond in a timely manner to the needs of board members, individual members and school administration.**

- Respond to phone/email messages promptly;
- Notify board members, members and school administration of upcoming events in a timely manner;
- Meet deadlines for information.

**PTA will make meaningful changes to improve services and create new value for stakeholders.**

- Inspire a shared vision;
- Encourage and facilitate teamwork and collaboration;
- Nurture, protect, and model effective practices;
- Initiate change when areas for improvement are identified by the board;
- Evaluate the impact of change

**PTA will recognize their responsibility to the individual members, board members, school administration and students.**

- Apply and enforce all rules and regulations impartially and consistently;
- Serve as positive role models;
- Demonstrate high standards of personal character;
- Find opportunities for personal service and encourage others to serve the community through volunteerism and financial support of projects;
- Make decisions that are not influenced by race, gender or appearance;
- Make decisions that are not based on personal gain.

**PTA will understand how they contribute to the success of units and WCPSS and will work to align their strategies to support and enhance the work of all.**

- Support the PTA mission in both words and actions;
- Work in cooperation with other board members to achieve goals;
- Share best practices with others;
- Refrain from language that does not support PTA;
- Work to solve problems without assigning blame to others.

By signing, the PTA Board of Director member accepts these guidelines and agrees to abide by the Code of Ethics.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name \_\_\_\_\_